

## SHEFFIELD CITY COUNCIL

### OFFICER EXECUTIVE DECISION RECORD (Non Key)

The following decision was taken on 24 April 2017 by the Director of Lifelong Learning, Skills and Communities.

Date notified to all members: Monday 24 April 2017

Officer Non-Key decisions are not subject to call-in.

1. **TITLE**

Procurement for Replacement of Aqua Management Information System

2. **DECISION TAKEN**

The Director of Lifelong Learning, Skills and Communities approves the procurement for a replacement of the current management information system (Aqua) as set out in the report.

3. **Reasons For Decision**

An external review of the current LLSC management information system (Aqua) which is used to capture and report learning provision covered by SFA and EFA contracts, advised that the current system was no longer fit for purpose and should be replaced with a hosted system that can cover all of the SFA and EFA requirements.

A new hosted system will enable more efficient gathering, storage and interrogation of information.

4. **Alternatives Considered And Rejected**

**In house Council delivery**

The Council is not in a position to deliver the system as outlined in the report.

**Not to fund the MI system**

If the Council did not fund this MI system, the LLSC team would continue to be using a system that had been identified as not fit for purpose.

5. **Documents used in making decision:**

Non-Key Executive report

6.1 **Any conflict of interest declared by any Executive Member who is consulted by the Officer when making the decision**

None

6.2 **Any dispensation granted by the Head of Paid Service**

N/A

7. **Respective Director Responsible for Implementation**

Executive Director, Children, Young People and Families